



# Carbon Reduction Plan

Supplier name: ...Qualserv Consulting Ltd.....

Publication date: ...30<sup>th</sup> September 2022.....

## Commitment to achieving Net Zero

Qualserv Consulting Ltd is committed to achieving Net Zero emissions by 2026.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

**Baseline Year: 2021 same as reporting year as this is our first report.**

### **Additional Details relating to the Baseline Emissions calculations.**

Qualserv Consulting Ltd has not previously assessed or reported carbon emissions. Hence the 12 months calendar period of 2021 is our first year and we are using this as our first reporting period and as our baseline period as well.

Qualserv Consulting Ltd is a SME with recruitment consultancy business with 4 staff working internally for the company. We are in service providing industry; hence we do not have any purchase and/or sale of any material. We supply service of temporary and fixed term contract staff and provide employee finding service for permanent role for our end clients directly or via vendor management providers. Since we are a service providing company our upstream and downstream transportation and distribution and waste generated in operation emission are 0 each.

Company does not own or use any vehicle, hence there is 0 emission.

Since the start of the pandemic from 23<sup>rd</sup> March 2020, all our internal company staff are working from home. We have a small, rented serviced office based in Harrow, London, which is currently used to store files and old PC and server (which are switched off and not in use). Our office is a serviced office and hence our rent includes cost for electricity & water and there is no separate meter to count our specific use. It's very difficult to find out what was our minimal use of these. Although we will try to push our landlord to provide data in future. For our employees working from home since March 2020 for the calculation of Scope 2 emissions we have used following information for calculation. Average electricity consumption for use of a laptop is 0.05kwh, hence we have multiplied this hourly electricity consumption with number of weekly hours worked, which is then multiplied by 46.4 week in a year to arrive at consumption



of electricity for the year. This is then multiplied by CO2 g/kwh which is provided by their respective utility company to arrive at CO2 emission.

All our company data and work process are on the cloud now and we are a paperless business since March 2020. Company have planned to close the physical office in next 6 months (or even earlier) and will continue to operate fully work from home for all our internal staff. Therefore, there will be 0 emission on employee commuting to work.

Since the pandemic, all our clients and contactors have moved to online meetings, hence there is no requirement for business travel and hence the emission is 0.

**Baseline year emissions:**

EMISSIONS	TOTAL (tCO <sub>2</sub> e)	
<b>Scope 1</b>	<b>0</b> – as we do not have any boiler or vehicle	
<b>Scope 2</b>	<b>0</b> - For office electricity as it's managed service office - limited control  <b>0.008978</b> (tCO <sub>2</sub> e) - For work from home employees. 4 employees only use one laptop each. Out of 4 employees 1 employee lives in bills inclusive rented place, hence no breakdown available. Rest of our employees are with utility providers with 100% renewable energy, like Shell Energy, Ovo Energy & Eon Next.	
<b>Scope 3</b> <b>(Included Sources)</b>	4. Upstream transportation and Distribution	0 – We are a consultancy organisation in service industry
	5. Waste generated in operations	0 – We are a consultancy organisation in service industry
	6. Business travel	0 – all meetings are held online.
	7. Employee commuting	0 – all company staff work from home
	9. Downstream transportation and distribution	0 – We are a consultancy organisation in service industry
<b>Total Emissions</b>	<b>0.008978 (tCO<sub>2</sub>e)</b>	



## Current Emissions Reporting

<b>Reporting Year: 2021 same as baseline year as this is our first report.</b>		
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>	
<b>Scope 1</b>	<b>0</b> – as we do not have any boiler or vehicle	
<b>Scope 2</b>	<b>0</b> - For office electricity as it's managed service office - limited control  <b>0.008978</b> (tCO <sub>2</sub> e) - For work from home employees. 4 employees only use one laptop each. Out of 4 employees 1 employee lives in bills inclusive rented place, hence no breakdown available. Rest of our employees are with utility providers with 100% renewable energy, like Shell Energy, Ovo Energy & Eon Next.	
<b>Scope 3 (Included Sources)</b>	4. Upstream transportation and Distribution	0 – We are a consultancy organisation in service industry
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<b>Total Emissions</b>	<b>0.008978 (tCO<sub>2</sub>e)</b>	

## Emissions reduction targets

Our target is to achieve Net Zero by 2026.

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 0 tCO<sub>2</sub>e by 2026. This is a reduction of 100%

## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

In the future we hope to implement further measures such as:

- Providing with more energy efficient laptops
- Working with the staff inform them and to help them reduce their carbon reduction by encouraging them to choose green energy suppliers who provide with 100% renewable energy with 0 CO<sub>2</sub> emission.



## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:

Name: ...Aninda Chaudhuri.....

Position: ...Director.....

Date: ...30/09/2022.....

<sup>1</sup><https://ghgprotocol.org/corporate-standard>

<sup>2</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup><https://ghgprotocol.org/standards/scope-3-standard>